Department of Planning & Development
200 North Third Street
Fargo, ND 58102
Office: (701) 241-1474
Fax: (701) 241-1526

Payoff Request

Please use this form to request a payoff amount for loans through the City of Fargo's Planning & Development Department. Complete the form and submit by email or print the form and mail to the address indicated above. For questions, contact the Planning & Development Department at (701) 241-1474 or planning@cityoffargo.com.

Requestor Information

Name/Company: _____ Phone: _____

Address: _____ Fax: _____

Homeowner Name: _____

Homeowner Address: _____

Reason for Payoff Request: ☐ Selling: ☐ Other: Refinance

For Homebuyer Assistance Loans: Please complete the following if you would like us to calculate net proceeds of the sale and include a copy of the settlement statement.

Sale Price $ _____
Original Purchase Price $ _____
Closing Costs $ _____

Forwarding Address of Homeowner: _____

Requested Payoff Date: _____

I authorize the release of the payoff information for loans I have with the City of Fargo.

Homeowner Signature: _____ Date: _____

Homeowner Signature: _____ Date: _____

For Office Use Only			
Loan Type	Loan #	Loan Amount	Payoff Amount
		Total	

A Satisfaction of Mortgage(s) will be exchanged for a check made out to the City of Fargo for the Total Payoff Amount. Please deliver or mail a check and copy of this form to the City of Fargo, Department of Planning & Development, 200 North Third Street, Fargo, ND 58102.

The City of Fargo's response to this Payoff Request serves as written approval to allow the sale of the subject property as per Sub-section 2(i) of the Land Use Restrictive Covenant filed in conjunction with the City's downpayment assistance funds.